

**Wilson Central School District**  
**Permission to Administer Single Medication**

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
Grade: \_\_\_\_\_ Teacher/HR: \_\_\_\_\_ School: \_\_\_\_\_

**To Be Completed By Health Care Provider**

Diagnosis \_\_\_\_\_  
Medication \_\_\_\_\_ Dose \_\_\_\_\_ Route \_\_\_\_\_ Time(s) \_\_\_\_\_  
Recommendations \_\_\_\_\_ ICD Code \_\_\_\_\_

All medication should be given as close to the prescribed time as possible, however may be given up to one hour before and no later than one hour after the prescribed time. Please advise the school if there is a time-specific concern regarding administration of the medication.

**Prescriber please check all that are applicable:**

- If morning dose is not given at home, nurse may administer dose of \_\_\_\_\_ after verbal or written notification from parent. *Please advise parent to send in additional medication*
- I assess this student to be **self-directed\*** regarding this medication.  
\*They understand the purpose, name, amount, dose, timing, and effect of taking or not taking the medication, can recognize the medication, refuse to take it inappropriately and can ingest, inhale, apply or calculate and administer the correct dose of the medication independently.
- I have determined this student is consistent and responsible in taking their own medications (Self-Directed) and in addition, give them permission to **self-carry and self-administer** this medication. They will be considered independent in medication delivery and need intervention only during emergencies.

Name and Title of Licensed Prescriber (Please Print) \_\_\_\_\_ N.Y.S. Reg. # \_\_\_\_\_

**Prescriber's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **Phone** \_\_\_\_\_

**To Be Completed By Parent**

I give permission for the above medication to be administered to my child as ordered by my health care provider. I will furnish the medication in the original pharmacy container, properly labeled with directions and dosage, or original over-the-counter medication container/packaging with my child's name on it.

✘ **Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Additional Permission for Self –Administer/Self Carry (Requires Health Care Provider Consent Above)**

Parent permission and provider consent is required for students to self-administer and self-carry medication. **Students with this designation are considered independent in taking their medication at school and require no supervision by the nurse.** Parents assume responsibility for ensuring that their child is carrying and taking their medication as ordered. Schools may revoke the self-carry/ self-administer privilege if the student proves to be irresponsible or incapable. To request this option please sign below:

✘ **Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## **NEW YORK STATE REGULATIONS FOR ADMINISTRATION OF MEDICATION IN SCHOOL**

The following steps must be taken if your child is in need of **ANY** type of medication during the school day (including Tylenol, Advil, antibiotics, and cold preparations):

1. The health office must have on file a written request from the physician in which he indicates the name, frequency and dosage of the prescribed medication. This includes **all** over-the-counter medication.
2. The health office must have on file a written request from the parent in order to administer the medication as prescribed by the physician.
3. STUDENTS SHOULD NOT BRING MEDICATION. IT SHOULD BE DELIVERED BY PARENT, RESPONSIBLE ADULT OR SENT BY MAIL.
4. The prescription medication must be in the original container, as it is received from the pharmacist.
5. Over-the-counter medications, must be in the original container and be labeled with the name of the child and description of dosage.
6. The medication **must** be kept in the health office and administered by the school nurse unless otherwise approved.
7. Additional forms for parent and physician authorization are available from the health office.