

Wilson Central School District

Unpaid Assistant Agreement

Name of Applicant for Unpaid Assistant Position: _____

Sport and Level _____ / _____ Season _____ School Year _____

Description: Unpaid Assistants have absolutely no administrative authority toward the team or an individual on a team they are assisting. To be appointed as an Unpaid Assistant at Wilson Central School, the requirements outlined below must be agreed upon by the Unpaid Assistant. The Supervising Coach and the Athletic Director must both approve the recommendation to the Board of Education and the final appointment must be made by the B.O.E.

- 1.) Unpaid Assistants should never be put in a situation where they are alone with the team or any member of the team in any organized session (practices, games, team meetings, etc.). The Supervising Coach will always be present whenever such a session is held.
- 2.) Unpaid Assistants must have on file in the Athletic Office a Letter of Intent, Application, current certification in CPR/AED and First Aid for Coaching and be signed up for Coaching Classes at O/N BOCES.
- 3.) An Unpaid Assistant should not request this position for the purpose of influencing the Supervising Coach's decisions on the participation of individual players or any other reason unrelated to the teaching of the athlete.
- 4.) The purpose of the Unpaid Assistant is of instructional nature and focused on aiding the Supervising Coach in teaching and training the fundamentals of the sport and betterment of the athletes.
- 5.) The Unpaid Assistant should never make suggestions or give input to the head coach on game strategies or personnel matters (such as who makes the team, who plays what positions, who starts, etc.) unless asked by the Supervising Coach.
- 6.) If at any time, the Supervising Coach feels the Unpaid Assistant is not needed or would like to discontinue the Unpaid Assistant's services, the Supervising Coach will notify the Unpaid Assistant of the decision which will immediately terminate the Unpaid Assistant's appointment. Follow-up paperwork to the Athletic Director, then to the B.O.E. will then be required.
- 7.) The Unpaid Assistant must understand the concept of "team privacy" and confidentiality and that the daily activities of the team must stay within the team.

The above mentioned guidelines have been read, understood, agreed upon and will be adhered to:

Unpaid Assistant's Printed Name

Unpaid Assistant's Signature

____/____/____
Date

Supervising Coach's Printed Name

Supervising Coach's Signature

____/____/____
Date

Athletic Director's Printed Name

Athletic Director's Signature

____/____/____
Date